**MOST REVEREND EDWARD M. DELIMAN**

**LITURGY PLANNING FORM**

*Please return this form two weeks in advance of the date of the celebration of the Sacred Liturgy* to:

**Most Reverend Edward M. Deliman**

**Office of the Auxiliary Bishop Emeritus**

**Regina Coeli Residence**

**685 York Road**

**Warminster, PA 18974**

**Fax # 215-458-8721**

or e-mail to Sister Sonia Avi, I.H.M. at [sr.savi@archphila.org](mailto:sr.savi@archphila.org)

**PARISH/PLACE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE AND TIME** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**LITURGICAL OCCASION** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**LITURGICAL COLOR** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CELEBRATION OF MASS**

*For liturgical music, please include the title and composer.*

**The Introductory Rites**

Entrance Hymn \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rite for the Blessing and Sprinkling of Water \_\_\_\_\_\_\_\_\_\_ yes, \_\_\_\_\_\_\_\_\_ no

*(only on Sundays except Lent)*

Hymn during Sprinkling \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Or

Penitential Act

\_\_\_\_\_\_\_\_\_ *I confess* Kyrie \_\_\_\_\_\_\_\_ sung, \_\_\_\_\_\_\_\_\_\_ recited

\_\_\_\_\_\_\_\_\_ *Have mercy on us, O Lord* Kyrie \_\_\_\_\_\_\_\_ sung, \_\_\_\_\_\_\_\_\_\_ recited

\_\_\_\_\_\_\_\_\_ Invocations \_\_\_\_\_\_\_\_\_ sung, \_\_\_\_\_\_\_\_\_ recited

By whom\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The *Gloria* is sung except during Advent and Lent.

Setting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Collect *Roman Missal*, page \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The Liturgy of the Word**

First Reading Scripture Citation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Lectionary* Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsorial Psalm is sung. Scripture Citation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Lectionary* Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Second Reading Scripture Citation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Lectionary* Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Acclamation before the Gospel is sung.

*Lectionary* Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gospel Scripture Citation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Book of the Gospel* Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Or

*Lectionary* Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Profession of Faith \_\_\_\_\_\_\_\_\_ sung, \_\_\_\_\_\_\_\_\_\_ recited

Prayer of the Faithful \_\_\_\_\_\_\_\_\_ sung, \_\_\_\_\_\_\_\_\_\_ recited

**The Liturgy of the Eucharist**

Offertory Hymn/Music during the Preparation of the Gifts

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prayer over the Offerings *Roman Missal*, page \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Eucharistic Prayer

The *Sanctus*, the Mystery of Faith, and the Amen are sung.

Setting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lord’s Prayer \_\_\_\_\_\_\_\_\_ sung, \_\_\_\_\_\_\_\_\_\_ recited

The *Agnus Dei* is sung. Setting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Communion Hymn \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hymn of Praise \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prayer after Communion *Roman Missal*, page \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The Concluding Rites**

Recessional Hymn/Music \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDITIONAL NOTES**

* “In celebrations at which the Bishop presides, and especially in the celebration of the Eucharist led by the Bishop himself with the presbyterate, the deacons, and the people taking part, the mystery of the Church is revealed (GIRM, number 22).” For this reason, this solemn celebration of Mass calls for special care in the preparation of the liturgical celebration: the church itself, the music and liturgical ministers, and all that is required for the rites, including the sacred vessels.
* **Liturgical Music**: In the overall plan for liturgical music the parts that belong to the celebrant and people together should be sung, for example the Kyrie, the Gloria, the Holy, the Lord’s Prayer and the Lamb of God. The choices for the Entrance, the Offertory and the Communion should correspond to the norms found in the General Instruction of the Roman Missal, numbers, 48, 74, and 87.
* **Altar servers**: 7 are needed for the celebration; Notes on the website of the Office for Divine Worship.
* **Incense**: If possible, Bishop will use incense at the Entrance, the Gospel and the Preparation of the Gifts.
* **Universal Prayer:** Kindly attach a copy of it with an introduction, petitions and concluding prayer according to the order and pattern provided in the *General Instruction of the Roman Missal*, numbers 69-71.
* **Pastoral Visits**: Miter and Crozier may or may not be used. Bishop is very flexible. If there are not sufficient servers, then it may be easier to dispense with some of the accoutrements of the Bishop. Pastoral visits are informal.

**ADDITIONAL INFORMATION**

1) **Remarks by the pastor** \_\_\_\_ YES, \_\_\_ NO

If yes, when \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) **Greeting congregation** after Mass \_\_\_\_YES \_\_\_ NO

Location\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3) **Concelebrants** (List **only** pastor and priests associated with Parish):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4) **Deacon**(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5) **Celebration**: \_\_\_ English Spanish \_\_\_ Bilingual \_\_\_\_\_

6) **Altar Servers in attendance**: # \_\_\_\_\_\_\_\_\_

7) **Parking:** \_\_\_\_ (YES) \_\_\_\_ (NO) Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8) **Bishop’s Arrival**: Indicate who will meet Bishop upon arrival:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9) **Meeting with Leaders at Pastor’s discretion.** This will be the pastor’s call**.**

\_\_\_\_ YES \_\_\_\_ NO Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Pastor Date Submitted

*Bishop Deliman*

*Pastoral Visit*

*Jan 17, 2023*